



Request to Change Member Status  
To Retired

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_  
(City, Province, Postal Code)

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Current Member Class with APPI:      Registered (RPP)      Candidate

I, \_\_\_\_\_ (print name), hereby declare that I am leaving the practice of professional planning under the Professional Planner Regulation of Alberta. I understand that Retired members of APPI are not deemed to regulated members of the Institute, and therefore are not subject to the rights or responsibilities of regulated members as defined in the Regulation and APPI Bylaws. This includes the use of the Registered Professional Planner (RPP) professional designation, as that title is reserved for practicing professional planners under the Regulation. I have been advised that as a Retired member, should I decide to return to planning practice and seek to re-establish regulated membership with the Institute, I will be required to re-apply as a new member via the Professional Standards Board (PSB) and re-certify under the process in place at the time of my re-application, as the Regulation does not provide for the re-instatement of formerly regulated members.

Date Submitted: \_\_\_\_\_

Signature of Applicant: \_\_\_\_\_

Personal and commercial information is collected under the authority of the Personal Information Protection Act of Alberta (PIPA). The use of personal and commercial information is limited to administration of applications, program and event registrations and membership management.

Please email this completed form to the APPI Office: [office@albertaplanners.com](mailto:office@albertaplanners.com).

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