

**Why work for the Town of Canmore?** Our team is professional, fun, dedicated, and passionate about this work, our community, and the endless opportunities for play in our magnificent Rocky Mountain environment. Our planning landscape includes a unique variety of issues and considerations that fill our work with rewarding challenges, and an opportunity to apply concepts that aren't used in many other places around the world. As an organization, the Town of Canmore exists to serve the community and visitors to Canmore, to support a sustainable future for all, and to ensure the most efficient and effective use of taxpayer dollars.



**Position Overview:** The Manager of Planning and Development is responsible for the leading and managing a dynamic team of planning and development staff. As a Manager you will develop the strategic goals and objectives of the department, and find that Canmore provides a landscape like no other, with challenges that are legislative, geographical, natural, human, and animal. You will play a critical role in community engagement and communication on significant planning issues and projects, and in the end you'll be proud to be a leader in your industry. As a Manager, you will lead a high performing team within our unique culture that is orientated around personal and professional growth, collaboration, openness, and service to the community. If you are looking for an opportunity to prove yourself as a strong leader, as well as challenge your planning skills with unique and complex projects, we have the right job for you!

**Attributes:** The perfect person for this job is an experienced leader with a collaborative work style. You will need to be comfortable engaging others in decision-making, and making decisions with overall organizational priorities and strategies in mind. You must create a rewarding and motivating work environment for your team, and ensure that all team members are involved and engaged in the Town's workplace culture of leading a professional team, a Master's Degree in Planning, and a minimum of 10 – 15 years of progressive municipal planning experience. Membership in the any of the Provincial and Territorial Institutes and Associations (PTIAs) across Canada will be considered a strong asset!

**Closing Date for Applications:** This posting will remain open until **January 27, 2019**.

**How to Apply:** To apply, please combine your cover letter and resume into a single document (PDF or Word) and apply directly online at website : [www.canmore.ca](http://www.canmore.ca) .To help us learn more about you, in your cover letter please clearly detail the following:

- **Why do you want to be the Manager of Planning and Development for the Town of Canmore? Why Canmore?**
- **What leadership skills and experiences would make you a great mentor to your team?**
- **What planning and development experience do you have that would help you successfully navigate the complex issues of our unique mountain town?**

*Prior to beginning work, the successful candidate will be required to submit all required certifications and documentation, including driver's abstract and records checks. The Town of Canmore wishes to express our appreciation to all applicants for their interest and effort in applying for this position. However, only candidates selected for interviews will be contacted.*