

## **JUNIOR PLANNER**

### **ABOUT EINS**

Eins Consulting is THE Edmonton-based Planning Consultant, providing land development planning services to clients that include small businesses, realtors, investors, developers, architects, designers, builders, and engineers. Eins stands for the number one in German – we strive to be the number one choice for planning services in the Edmonton Metropolitan Region, and focus primarily on small- and medium-scale infill development as well as rural planning.

### **ABOUT THE ROLE**

We are looking for a hard-working, driven and creative individual to join our team in a full-time capacity. The ideal candidate has:

- A post-secondary education in Planning, Planning Technology or related discipline
- Minimum 1-2 years of work experience in Planning and/or land development, preferably in the Edmonton region
- Working knowledge of provincial, regional and municipal planning legislation, policies, processes, procedures and statutory documents in Alberta
- Strong working knowledge of relevant technical programs, including Adobe Creative Suite and Sketchup
- An interest in Development Planning – a primary focus of the company
- An eagerness to learn and grow with the company
- An attention to detail that drives their work
- Problem solving skills and a desire to find solutions to complex situations
- Ability to work independently & collaboratively, prioritize work and meet set deadlines

As a key part of Eins' Planning team, you will be responsible for working with a team of Planners on the execution of specific project tasks. The anticipated duties and responsibilities specific to the role include:

- Working independently and collaboratively with the team on project-specific tasks
- Designing and executing public engagement strategies for projects, some of which may be during evenings or (rarely) weekends
- Researching, conducting site visits, preparing maps, figures, and reports for applications in a variety of municipalities
- Site design and feasibility analyses related to client inquiries
- Attending Council and SDAB hearings, some of which may be during evenings
- Representing the company at meetings, conferences and events
- Travel to project sites and engagement events that may be outside the Edmonton region (maximum 3 hours away) on an irregular basis
- Other duties and/or projects as assigned



At Eins, we recognize that responsibilities and roles aren't the only motivating factors. That's why we offer the following benefits:

- Flexible work hours: the role comes with a target number of work hours per week, there is flexibility on when those can be completed.
- Flexible office: we have a physical office, but you are free to work wherever you feel most comfortable. Our work is all cloud-stored and can be accessed anywhere.
- Health Spending Account: every employee gets an annual personal health spending account that can be used on most health- and dental-related expenses.
- Profit sharing: we are a growing company, and you will be a big part of our growth. It's only right that we share our profits between everyone that contributes.
- Professional learning support: have a webinar, conference or learning opportunity you are interested in? We would love to contribute towards your professional development.
- 2-weeks of paid vacation annually.

This role is intended to start officially on or about April 14, 2025. The role comes with a starting salary range between \$50,000 - \$60,000 annually, depending on the skills and experience of the successful candidate.

If you are interested in the role, please send a resume and cover letter to [ryan@eins.ca](mailto:ryan@eins.ca) on or before **March 31, 2025**. Candidates selected for an interview may be asked to provide additional information, including writing and graphics samples.