



EMPLOYMENT OPPORTUNITY

Job Title: Manager of Planning & Development Services (Full Time, 15mth Term)
Department: Planning and Development Services
CLOSE DATE: Open Until Filled **JOB POSTING #: 2025-15**

The City of Lacombe values its staff and believes that success and satisfaction are based upon quality service. Each employee shares in the overall responsibility for quality service and contributes a caring attitude with a commitment to excellence.

THE OPPORTUNITY:

The City of Lacombe is seeking a dynamic and experienced Manager of Planning & Development Services to join our team. Reporting to the Director of Community Services Division, you will oversee the daily operations of Planning and Development Services, ensuring top-tier service delivery while managing a dedicated team of professionals. In this key leadership role, you'll be responsible for planning, organizing, and coordinating departmental activities, driving community engagement, and ensuring compliance with all relevant regulations and policies. If you're ready to contribute to the growth and development of our vibrant community, foster a collaborative environment, and help shape the future of Lacombe, this is your chance to make a meaningful impact!

MINIMUM QUALIFICATIONS, CERTIFICATIONS AND EXPERIENCE REQUIRED

- An undergraduate degree in Urban Planning or Design, Geography or a related field
- One year of progressively responsible leadership / supervisory experience in the area of planning and development
- An equivalent combination of education and experience may be considered on a one-for-one basis except where statutory or unique requirements of the position dictate specific qualifications
- APPI Regulated members required
- Valid Drivers' License
- Superior knowledge of relevant provincial legislation and law (ie. MGA, Subdivision and Development Regulations, Historical Resources Act, Surveys Act, Land Titles procedures)
- Superior knowledge of development & planning best practices, architecture and urban design
- Basic knowledge of the Alberta Building Code and Safety Codes Act to oversee the Quality Management Plan and the City's Safety Codes services

Salary Range: \$4,278.75 – \$5,349.00 biweekly (based on a 37.5 hour work week) dependent on experience. The City offers a comprehensive benefit program, 3 weeks' vacation and 2 weeks' management supplement (pro-rated).

How to Apply:

Interested candidates please submit a resume quoting **Competition #2025-15** to:

People Services, City of Lacombe

5432 56 Avenue, Lacombe, AB T4L 1E9

Email: peopleservices@lacombe.ca

Please note: This competition will remain open until filled. This is a 15month term position

***We wish to thank all applicants for their interest and advise only those selected for interview will be contacted.
The City of Lacombe will conduct a Police Information check and require a Driver Abstract upon hiring.***