

## Manager – Planning and Development

Lac Ste. Anne County is seeking a dynamic leader for the position of Manager of Planning Development. This position is responsible for the coordination and implementation of all matters relating to the orderly development of lands, as well as leadership of the Planning and Development department.

### **Essential Function**

- Responsible for the provision of services as applies to the Municipal Government Act including planning, subdivision management, development, appeals, and enforcement necessary to ensure compliance.
- Advises Senior Leadership, Council, Municipal Planning Commission, Subdivision and Development Appeal Board, residents, and business operators on all matters relating to this portfolio.
- Leads teams responsible for Planning and Development Services.
- Provides written and verbal communication with all parties related to general land use planning, subdivision and development processes, safety codes, mapping and graphics.
- Maintains and creates all Statutory Plans and Bylaws on all matters relating to this portfolio.
- Provides decisions and/or direction on development permits, subdivision applications, redistricting applications, safety code applications, compliance requests, complaints, and enforcement activities.
- Coordinates and leads all projects related to development proposals and contribute to economic development initiatives.
- Ensures operational effectiveness and compliance with safety codes and the quality management plan.
- Prepares policy and other documents for adoption by Council.
- Prepares annual budgets and monitors expenditures throughout the year.
- Acts as liaison with other Municipalities, committees, and various levels of government.
- Prepare for and or represent the County on subdivision and appeal board hearings.
- Provide technical, operational, and strategic leadership in all matters relating to Growth and Compliance.

## **Qualifications**

- Post secondary education in Land Use Planning.
- Five (5) years of experience in a Leadership role related to Municipal Land Use Planning.
- APPI Regulated members preferred.
- Strong leadership skills with an ability to engage employees.
- Ability to plan, develop, implement, and evaluate programs, strategies and projects.
- Ability to build and maintain effective professional relationships with a wide variety of stakeholders.
- Experience in a rural setting would be considered an asset.

**Compensation: Competitive salary commensurate with experience.**

**Benefits: Robust benefit package and defined benefit pension plan.**

**Hours of Work: This position is based on 35 hours per week.**

**Closing date: Opportunity will remain open until a suitable candidate is found.**

If this position is right for you - please send your resume to [hr@lsac.ca](mailto:hr@lsac.ca). Lac Ste. Anne thanks all candidates for their interest however only those selected for an interview will be contacted.