



Senior Planner
Competition #J0225-1377
One (1) Permanent Full Time Position

Reporting to the Manager, Current and Long Planning, the Senior Planner is responsible for carrying out advanced and complex planning activities. This includes initiating, executing, and implementing long range planning projects and delivery of core services within the Current & Long Range Planning business unit. The Senior Planner will also play a leading role in reviewing and processing complex land development initiatives and applications such as the land use bylaw amendments.

Some specific accountabilities for this position include:

- Implementation of the City's new Municipal Development Plan through managing the development, maintenance and evolution of the City's statutory and non-statutory planning documents and policies.
- Managing and contributing to the creation of the City's ongoing New Land Use Bylaw project.
- Providing support in undertaking strategic planning initiatives and research.
- Providing preliminary evaluations for complex long range and current planning proposals; and supporting the processing of land development applications.
- Representing the City at Regional Boards, Committees and Working Groups; participating in Intermunicipal initiatives and matters with neighboring municipalities; and responding to planning referrals from adjacent municipalities.
- Undertaking research and analysis as necessary; and preparing, writing, and presenting reports to the City Council, Council Committees, Regional Boards, and the Subdivision & Development Appeal Board.
- Planning and conducting public and stakeholders' engagements.
- Coordinating with internal and external stakeholders and consultants.
- Project management and coordination.

The successful candidate will have a degree in Urban and Regional Planning or a related discipline such as social sciences, environmental design, urban design, or similar. A master's degree is preferred. The Senior Planner will have a minimum of five (5) years of related experience, with knowledge of the Municipal Government Act. Experience writing and interpreting planning policy and undertaking the Land Use Bylaw and subdivision processes. They should have understanding and experience in developing and amending statutory and non-statutory long range plans such as Municipal Development Plans, Area Structure Plans, and Outline Plans. Project Management experience will be an asset. This position requires a high degree of computer literacy, with experience using Microsoft Office applications including Microsoft Project, Excel, and Word.

The Planning & Development Department takes pride in creating 'Made in Fort Sask' solutions to complex issues through systems thinking, and solution oriented and collaborative approach to problem solving. The incumbent will have strong interpersonal skills with the ability to communicate, negotiate, and address conflicts with the internal and external stakeholders confidently, positively, and respectfully.

The City of Fort Saskatchewan offers a salary range of \$93,873.00 to \$110,448.00 per annum. Qualified applicants are invited to apply in confidence no later than **Tuesday, April 1, 2025**, through the Career Portal on the City's website at www.foortsask.ca.



Take your Career in the Right Direction

Fort Saskatchewan, home to more than 27,000 people, is a vibrant economic and cultural hub located in Treaty 6 Territory and Métis Nation of Alberta Region 4, just 15 minutes northeast of Edmonton. The City of Fort Saskatchewan proudly manages recreation, culture and historic amenities including a performing arts theatre and a fitness centre within the Dow Centennial Centre and the historic 1875 – 1885 NWMP Fort Representation in the heart of downtown. Located on the banks of the North Saskatchewan River, Fort Saskatchewan boasts more than 80 km of paved trails along with many natural areas for residents to explore. As a City, we believe in diversity and inclusion and are working toward creating a city where all residents are respected and have a sense of belonging.

The City of Fort Saskatchewan thanks all applicants for their interest and advises those applicants under consideration will be contacted.